

# ST JAMES'

## CATHOLIC HIGH SCHOOL

### Just in Time Privacy Notice

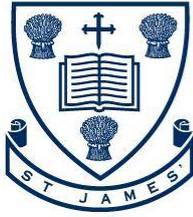
Date of Adoption	June 2019, reviewed February 26
Date of Next Review	As per SMBC Updates, September 26

**St James' Mission Statement:**

*To ensure everyone within our school **family** achieves their full potential, to encourage learning and development through **faith**, and to strive for **excellence***

**Rationale:**

This just-in-time privacy notice is rooted in our commitment to uphold the dignity of every person, created in the image and likeness of God. By providing clear and timely information about how personal data is collected and used, we act with honesty, transparency and respect, fostering trust with pupils, parents, carers, staff and the wider community. This approach reflects our responsibility to protect young people, particularly the most vulnerable, while empowering individuals to understand and exercise data protection rights. Through careful stewardship of personal information, this policy supports our mission to serve the common good and ensures that data is used responsibly in support of education and pastoral care.



# ST JAMES'

## CATHOLIC HIGH SCHOOL

St James' Catholic High School collects data from parents and pupils in order to support learning and the delivery of education, monitor pupil progress, provide the appropriate level of care and to comply with statutory obligations. Some of the personal data held is obtained directly from the parents and pupils, and some information is received from the local authority and other third party organisations.

Where necessary information may be shared with other organisations to assist us in providing education to pupils. Personal data will only be kept for as long as the law specifies, or where unspecified personal data will be kept for the length of time determined by our business requirements.

St James' Catholic High School is committed to protecting personal data from security threats, whether internal or external, deliberate or accidental.

You can learn more about how we use personal and special data by visiting the GDPR section of our website