



24th January 2022

Dear Parent/Carer

Re: Arrangements for Year 9 Options Evening (Thursday 10th February, 4.00-7.00 pm)

As explained in the letter to Year 9 parents sent out on 17th December, there will be an Options Evening for Year 9 parents and pupils on Thursday 10th February, 4-7pm. This will be an opportunity to find out more about the Key Stage 4 curriculum that your child will be studying from September 2022, and to discuss the subject options available with teaching staff. Our Careers Adviser, Miss Grace Ashworth, will also be available on the evening to discuss subject choices and post-16 opportunities.

You should have already received a copy of the 2022 Curriculum Brochure which contains all of the relevant information, and this is also available at www.stjamesheadle.co.uk/ If having read the Curriculum brochure you would still like to discuss your child's options with staff, you will need to make appointments virtually with staff on our SchoolCloud booking system at <https://stjamesheadle.schoolcloud.co.uk>. This will enable you to make appointments with subjects that you would like more information on, as well as Dr. Guscott (Options lead), Miss Cheshire (Head of Year 9), Mrs. Bickerton (SENCO) and Miss Ashworth (Careers Adviser) if you wish. **You are not expected to make appointments for all of the option subjects or core subjects.** Staff will have a limited number of appointments available and these will be allocated on a first come, first served basis. Some subjects will have a high demand from parents and students and their appointment times will get booked up quickly. If you are unable to speak to a member of staff on the evening, please feel free to contact them at school in the usual way.

A PowerPoint with all of the key information on the Options process and pathways will be sent to you in advance of the evening, along with a copy of your child's personalised options form. The presentation will also be available on our website at www.stjamesheadle.co.uk. The arrangements for Options Evening are as follows:

Before the evening

- You will need to login to SchoolCloud at <https://stjamesheadle.schoolcloud.co.uk> to create your appointments. The booking system will be open from Thursday January 27th at 9am and will close on Thursday February 10th at 4pm
- Staff available to discuss subjects and options:

Core subjects

English Language/English Literature	Mrs. L. Moss (Head of English)
Mathematics	Mrs. J. Healey (Head of Mathematics)
Combined Science	Mrs. C. Brown (Head of Science)
Religious Education	Ms. M. Foong (Head of Religious Education)



Option subjects

GCSE German/Spanish/French	Mrs. D. Bennett (Head of Modern Foreign Languages)
GCSE Geography	Mrs. L. Birch (Head of Humanities)
GCSE History	Dr. S. Guscott (Deputy Headteacher)
GCSE Triple Science	Mrs. C. Brown (Head of Science)
GCSE Art	Mrs. C. Malins (Head of Expressive Arts)
GCSE Business	Mrs. C. Linford (subject lead)
GCSE Design and Technology (Textiles)	Mrs. C. Williams (subject lead)
GCSE Design and Technology (Resistant Materials)	Miss M. Ellison (subject lead)
BTEC Digital Information Technology	Mrs. D. Rarity (Head of Creative Technology)
GCSE Drama	Mrs. H. Grainger (subject lead)
GCSE Food Preparation and Nutrition	Miss V. Bickerton (subject lead and SENCO)
GCSE Music	Mrs. E. Clark (subject lead)
GCSE Physical Education	Mr. I. Walker/Mrs. K. Booth (Head/2nd in PE)
Cambridge National Sport	Mr. I. Walker/Mrs. K. Booth (Head/2nd in PE)
BTEC Travel and Tourism	Mrs. D. Rarity (Head of Creative Technology)

It will also be possible to make appointments with Miss Cheshire (Head of Year 9 and 2nd in languages) and Miss Ashworth (Careers and post-16 adviser).

On the evening

- Virtual meetings should take place in appropriate rooms e.g. kitchen, lounge, study and not in a bedroom.
- All participants should be appropriately dressed as they would for a parents' meeting at school.
- No conversations should be recorded
- Both audio and video should be on for the meeting.
- As would be the case for onsite meetings, your son/daughter is encouraged to attend. Please be punctual as the times are not flexible.
- Please be patient at the start of each appointment, as the teacher can begin the meeting at any point within the first 30 seconds. Appointments will last for a maximum of 4 minutes



ST JAMES'

CATHOLIC HIGH SCHOOL

After the evening

- Your child's Options form will have been emailed to you with the Options presentation. The completed form, signed and dated with your child's name and form should be emailed to options@stjamesheadle.co.uk by **Monday 21st February** at the latest

If you have any questions about the Options process, please do not hesitate to contact Dr. Guscott (s.guscott@stjamesheadle.co.uk)

Yours faithfully

Dr S Guscott
Deputy Headteacher