



1<sup>st</sup> October 2019

Dear Parent/Carer

**Re: Year 7 Parent/Tutor Evening**

I am pleased to remind you that the school will be holding a Parent/Tutor evening for all Year 7 pupils on the evening of Thursday 10<sup>th</sup> October 2019. The purpose is for you to meet your child's form tutor to discuss how they have settled at St James'. There is also the opportunity for you to find out valuable information about assessment, reporting, online safety and the Show My Homework App. Appointments with form tutors will be available from 4pm and will last approximately 5 minutes.

Information sessions will last 10 minutes and will be held at 4:30pm, 5:30pm and 6:30pm.

Your child is responsible for making their appointment with their Form tutor. However, we would advise that you check that they have made an appointment for you prior to the evening. All pupils must attend wearing full school uniform.

We look forward to meeting you.

Please complete the slip below and ask your son/daughter to return it to their form tutor.

Yours faithfully

Ms G Cheshire  
Head of Year 7

Mr A Pontifex  
Headteacher

.....  
**Year 7 Parent/Tutor Evening Thursday 10<sup>th</sup> October 2019**

Name of Pupil ..... Form .....

I will / will not be attending the above Parent/Tutor evening.

Signed..... Parent/Carer