



17<sup>th</sup> March 2020

Dear Parent/Carer

**Re: Madrid Football Trip- Postponed**

After very careful consideration, we are very sad to have to inform you of our decision to postpone our Madrid Football trip for Easter 2020 due to concerns over the safety of our children and staff.

The staff at St James' and the local authority have been closely and continuously monitoring the COVID19 situation as it has developed both globally and in the UK. We believe it is our responsibility to act now. The safety of all our children and staff must take priority.

Having taken into account advice from The World Health Organisation, Public Health England, the Foreign and Commonwealth Office and following consultation with the local authority, it became clear that postponing the trip was the most realistic and safest solution for all.

This is not a decision we have come to lightly. Our decision making has been informed by detailed risk assessment and advice from Inspiresport.

We understand that this decision will inconvenience many of you, and that you will have practical and logistical questions you will want us to answer. We ask for your understanding here; our staff will now have a great deal of work to do in conjunction with the local authority, our insurance providers and Inspiresport following this decision.

We will try and re-arrange the trip but we ask for your patience as we work with Inspiresport to find a suitable date, we will let you know of any further developments as soon as possible.

Yours faithfully

Mr A Pontifex  
Headteacher