



ST JAMES'

CATHOLIC HIGH SCHOOL

10th November 2020

Dear Parent/Carer

Re: The 500 Club

The Friends of St James' (formerly the PTA) are regularly approached to help fund school projects which have included; the purchase of 3D printers, improvements to the school building and support for new school uniforms. To continue funding similar projects the Friends of St James' needs to generate a regular income through the 500 club.

As part of the 500 club, parents, family, friends and staff donate £1 per week paid monthly by standing order (£1 x 52 weeks divided by 12 months = £4.33 per month). As well as generating funds for St James' you could also win one of three monthly cash prizes:

1st Prize- £250 2nd Prize-£150 3rd Prize- £100

To join simply fill in the attached standing order and prize draw form.

You can choose to either:

1. Set up the standing order by yourself, complete and return Section B of the attached form only so you are entered into the draw Or
2. Complete **Section A & B** of the attached form and return. We will then set up a standing order in your name

Please return all forms to pta@stjamesheadle.co.uk thank you for your continued support.

Yours faithfully

Mr A Pontifex
Headteacher



Section A; standing order mandate

Bank's Name & Address	Bank PLC Address & Postcode:
Amount	Please pay the sum of £4.33 (four pounds and thirty-three pence)
Payee Details	Account Holding Bank: National Westminster Bank PLC Sort Code: 01-01-14 Account Details: St James PTA 500 Club Account Number: 15028119
Reference (School use only)	
Account to be debited	Name of Account: Account Number: Sort Code:
Frequency	First payment to be made on 05/___/___ and then monthly thereafter on the 5 th of each month until further notice.



Authorisation	Authorisation signature:
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Section B; prize draw entry

Name of Child	
Form	
Your Name	
Address	
Postcode	
Contact telephone number	
Email	



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Standing order confirmation

- I have set up my own standing order
- Please set up my standing order

Please return all completed forms to pta@stjamesheadle.co.uk